



Custody Agreement for Instafax Plus Financing Program

To AFS/IBEX Financial Services:

In consideration of our Agency being able to submit faxed premium finance contracts to AFS/IBEX, we agree to the following provisions:

1. **\$0 - \$25,000:** Faxed contracts submitted to AFS/IBEX will be accepted without the requirement that the original contract to be forwarded. Agency hereby represents that they will retain the original contract in their policy file as custodian for AFS/IBEX, and will make it available for inspection upon demand for a period of 3 years from the policy effective date.
2. **Over \$25,000:** Agency will submit faxed contracts to AFS/IBEX for acceptance and forward the original within 14 days.
3. Agency agrees to retain custody and control of all original premium finance contracts (and any copies thereof) on behalf of AFS/IBEX, and will not allow its employees, agents, officers or directors on its behalf or in an individual capacity to transfer, pledge, assign or sell such contracts to any other party.

Agency represents that the contract has been executed by the insured or with the approval of the insured, as provided by the state premium finance law, and that a copy of the contract has been provided to them upon submission to AFS/IBEX.

Texas and Central Region:

Fax agreements to: **(214) 777-5454**
Mail agreements to:
AFS/IBEX
P.O. BOX 224528
DALLAS, TX 75222-4528

California and Western Region:

Fax agreements to: **(949) 756-2324**
Mail agreements to:
AFS/IBEX
4100 NEWPORT PLACE DR, STE 670
NEWPORT BEACH, CA 92660

Agency Name: _____

Authorized Signature

Title